

REASONABLE MODIFICATION REQUEST FORM

Overlake Patients and their Companions

In accordance with Section 1557 of the Affordable Care Act, this document serves as Overlake's Reasonable Modification Request Form. This form is designed to ensure that qualified individuals with disabilities may obtain reasonable modifications when appropriate. Qualified individuals with disabilities may, at any time, request that Overlake reasonably modify, change, or adjust a rule, policy, practice, or service when necessary. Overlake is committed to equal access to our programs, activities, and services and making changes to our standard procedures if needed to accommodate a patient or companion with a disability.

Overlake's mission is to provide compassionate care for every life we touch. Our vision is a vibrant and thriving Eastside health system that enhances the health and well-being of our community. Our values include Integrity, Compassion, Agility, Respect, and Engagement. We are grateful for your trust in us.

Patient Name/MRN: _____

Patient Phone Number(s): _____

Patient Email Address: _____

Date reasonable modification requested: _____

Date on which the reasonable modification shall be administered: _____

Description of reasonable modification requested: _____

Supporting documentation for reasonable modification request (if necessary): _____

Date(s) of interactive dialog (if any): _____

☐ Approved–Date: _____ ☐ Denied–Date: _____

Reason for denial and/or alternatives offered for patient or companion (if applicable): _____

Please email the completed form to overlakeadmitting@overlakehospital.org or mail to:
1035 116th Ave NE, Bellevue, WA 98004 – Attention: Admitting Department

For Complaints

Office of Compliance & Risk Management

Email: OCRM@overlakehospital.org

Integrity Line: 877-683-7525 or at integrity.overlake.ethicspoints.com

Patient Signature: _____

Staff Reviewer Name/Title/Date: _____



Notice of language availability | Free interpreter services: If you speak a language other than English, Overlake offers interpreter services at no cost to you. To learn more about this free service, scan the QR code or visit <https://www.overlakehospital.org/visit/interpreter-deaf-services>.