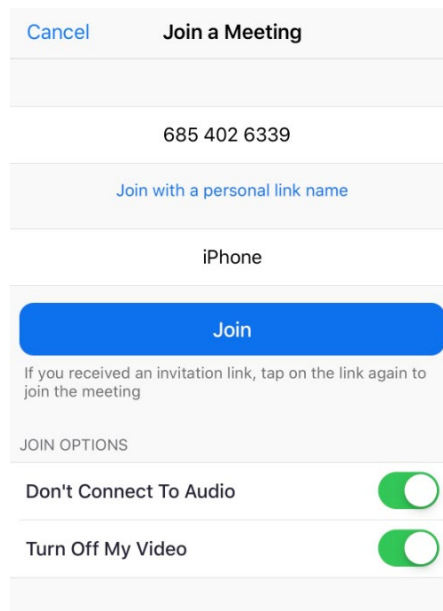




How to Download and Install Zoom Prior to Your First Meeting

To ensure a pleasant experience with your first Zoom Meeting, we highly encourage individuals to download and install the Zoom Application beforehand. To download and install the Zoom Application:

- If you are using your **computer**:
 - Go to <https://zoom.us/download> and from the Download Center, click on the **Download** button under “Zoom Client for Meetings.”
 - This application will automatically download when you start your first Zoom meeting.
 - Once the download is complete, **install** the Zoom application onto your computer.
 - To “Join a Meeting,” enter in the code below and click “Join.” Please be sure to disable audio and video features.
 - If you do not have speakers on your computer, please call into the meeting via telephone:
 - Dial 1-669-900-6833. Please note, this is not a toll-free number and carrier charges may apply.
 - Enter code 685 402 6339 when prompted
- If you are using your tablet or **smartphone**:
 - Open the “App Store” on your tablet or smartphone.
 - Search “Zoom Cloud Meetings” and download for free.
 - Open the Zoom Cloud Meeting Application. You will see the following screen appear:



Type the following numerical code into the field:

685 402 6339

Do Not Connect to Audio

Click this box to disable the microphone on your tablet or smartphone. Green indicates you are disconnected.

Turn Off The Audio

Click this box to disable your camera on your tablet or smartphone. You will still be able to view the presentation but the audience will not be able to see you.

Once you've entered the code and turned off the settings, please click “Join” to attend the presentation.